

SC 120034 IND: Himachal Pradesh Clean Energy Development Investment Program (Tranche 3)

Date Published: **17-Jan-2023** Deadline of Submitting EOI: **26-Jan-2023 11:59 PM Manila local time**

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Terms of Reference (Individual Consultant)

Expertise **Project Completion Report Consultant** Consultant Source **International**

Expertise Group **Economics/Financial Analysis**

TOR Keywords

Project evaluation

Objective and Purpose of the Assignment

ADB intends to prepare a Project Completion Report (PCR) for Loan 2687-IND, to assess the effectiveness of project preparation, appraisal, implementation, and lessons learnt during the process. It is proposed to recruit a Project Completion Report Consultant with finance and economic expertise to assist in the preparation of the PCR. The objectives of the PCR are as follows:

- i. to provide a concise history of the project from identification to physical completion.
- ii. to evaluate the adequacy of preparation, design, appraisal, with a special focus on implementation arrangements, the performance of the main parties involved in implementation, the significance of problems encountered during project implementation and the adequacy of the solutions adopted during implementation.
- iii. to provide an evaluation of initial operation and benefits, achievement and sustainability of benefits.
- iv. to provide evaluation of the extent of achievement of the immediate objectives of the project and the project's impact in contributing to achievement of the long-term objectives.
- v. to make recommendations based on the evaluations and lessons learnt regarding future implementation and operations for similar projects, as well as regarding improvements in ADB's related operations, policies, procedures, and practices.

Scope of Work

The staff consultant will assist in the preparation of the PCR for Loan 2687-IND. The scope of work for the consultant will include, but not necessarily be limited to the following:

- i. review of project documents, preparation of main text of the PCR and appendices in ADB's format to achieve the above-mentioned objectives.
- ii. make field visits.
- iii. discussions with Borrower and Executing Agency (EA) officials and collection of necessary data.
- iv. review and evaluate the compliance with loan covenants.
- v. carryout economic analysis for the project and prepare respective appendix.
- vi. carryout financial analysis and prepare respective appendix.
- vii. compile the cost of the various contracts under the completed project in terms of local currency cost, foreign currency cost, escalation, variations, additional works and compare these with estimated costs at appraisal.
- viii. report on contractual disputes during implementation.
- ix. assess the implementation of environmental monitoring and management plan (EMMP), compliance with statutory environmental requirements and prepare respective appendix.
- x. assess the implementation of resettlement plan, other social impacts during implementation and prepare respective appendix.
- xi. any other related work requested by ADB.

Detailed Tasks and/or Expected Output

Prepare main text of the PCR and the appendices in ADB format. The specific tasks that the Project Completion Report Consultant will undertake and will not be limited to are the following:

- (i) review relevant reports and documents pertaining to the project;
- (ii) undertake detailed analysis and assessment of the project targets and achievements (both physical and financial) envisaged at appraisal and actual implementation and ascertain the reasons for any changes with reference to effect on project costs;
- (iii) conduct field visits, and collect data required for preparation of PCR.
- (iv) collect, collate and process the data collected and carry out detailed analysis of the financial and economic benefits of the project;
- (v) assess the adequacy of the project design and formulation (including contribution of specific project's components to the achievement of the project's goal, objectives and physical and economic

development targets, etc.).

- (vi) review project implementation schedule and identify implementation delays and comment on likely impact of the delays on project quality, cost and efficiency, benefits and objectives, and, suggest if such delays could have been avoided;
- (vii) review project cost estimates at appraisal and actual implementation and identify the reasons for cost over-runs or savings;
- (viii) assess performance of the Borrower, Executing Agency, and the ADB and inter-alia assess the performance in project's implementation;
- (ix) review procurement of goods and services and assess the performance of the equipment and suppliers;
- (x) review compliance of loan covenants and suggest follow-up actions needed;
- (xi) review fund disbursement procedures and suggest improvement, if, any;
- (xii) provide assessment of the economic cost and benefit of the Project and determine the EIRR, and determine the deviations from those estimated during the appraisal with regard to project benefit costs, EIRR and assess the reasons for such deviations;
- (xiii) review project implementation in terms of land acquisition, if any and eventual resettlement and or payment of compensation for land and ascertain whether such resettlement and payment of compensation were adequate and prompt;
- (xiv) assess performance of the project using primary and secondary data based on the five key evaluation criteria such as relevance, effectiveness in achieving outcome, efficiency in achieving outcome and outputs, preliminary assessment of sustainability, impact and overall development impact;
- (xv) review the project framework in terms of design and monitoring framework, and update project achievements of outputs, targets and comment;
- (xvi) make recommendations based on evaluation and lessons learnt regarding success of the Project in achieving the project objectives;
- (xvii) prepare a draft comprehensive report using "ADB General Guidelines for Preparing Project Completion Report" in detail for submission to ADB, covering the analysis of the discussion results and evaluation analysis (with adequate presentation of statistical tables/graphs), and lessons learned and recommendations taking into account the risk and assumptions identified during project appraisal;
- (xviii) finalize the draft report incorporating all comments;
- (xix) all materials and data should be submitted to ADB, and
- (xx) any other related tasks assigned by the Mission Leader.

Minimum Qualification Requirements

The Consultant will be a graduate/post-graduate in finance, economics, engineering or equivalent and have (i) background in conducting project evaluation for energy sector projects, (ii) experience of post-evaluation, and (iii) be familiar with the ADB guidelines for preparing project completion reports and performance evaluation reports. Project Completion Report Consultant in preparing a draft comprehensive report using "ADB General Guidelines for Preparing Project Completion Report" covering the finance and economic evaluation of the project, assessment of the economic cost and benefit and determining the FIRR and EIRR of the Project. Working experience in the South Asian region and specifically in India would be preferable.

Minimum General Experience **15 Years**
 Minimum Specific Experience (relevant to assignment) **5 Years**
 Regional/Country Experience **Required** **Desired** **Not Required**

Deliverables

Details	Name	Type	Estimated Submission Date
+ Show	Inception Report	Report	31-Mar-2023
+ Show	Draft Final Report	Report	23-Aug-2023
+ Show	Final Report	Final Report	28-Sep-2023

Schedule and Places of Assignment (chronological and inclusive of travel)

Schedule Type **Continuous** **Intermittent**
 Max. Working Days/Week Home Office **5** Field **6**

City and Country	Working Days	Estimated Start Date	Estimated End Date	Other Details (use if place selected is Others)
Home Office, Other	5	23-Feb-2023	31-Mar-2023	Review of project documents
Shimla, India	4	10-Apr-2023	21-Apr-2023	This includes field visit to project site Patna
Delhi, India	6	24-Apr-2023	04-May-2023	Visit to Delhi and discussions with ADB Project team
Shimla, India	8	08-May-2023	31-May-2023	This includes field visit to project site Patna

Home Office, Other	20	07-Jun-2023	23-Aug-2023	Data analysis, report writing and draft finalization
Home Office, Other	5	28-Aug-2023	28-Sep-2023	Finalization of report
Total	48			

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