

**GUMMUDIPOONDI TOWN PANCHAYAT, THIRUVALLUR DISTRICT
(Address)**

Website: <http://tntenders.gov.in>

TENDER NOTICE

INVITING REQUEST FOR PROPOSALS (RFP) FOR CONDUCT SURVEY ON STREET VENDORS, PREPARATION OF CITY STREET VENDING PLAN AND DETAILED IMPLEMENTATION PLAN FOR INFRASTRUCTURE IMPROVEMENT PROJECTS ETC. UNDER SUPPORT TO URBAN STREET VENDORS (SUSV) COMPONENT OF NATIONAL URBAN LIVELIHOOD MISSION IN THE EXECUTIVE OFFICER, GUMMUDIPOONDI TOWN PANCHAYAT IN TAMILNADU

	Particular	Details
1	Name of the Client inviting RFP	Executive Officer, Gummudipoondi Town Panchayat
2	Name of the Assignment	Consultancy Services for conduct of Survey on Street Vendors, preparation of bilingual ID Cards, Certificate of Vending, Preparation of City Street Vending Plan and Detailed Implementation Plan for Infrastructure Improvement Projects etc. under Support to Urban Street Vendors (SUSV) component of NULM in Tamil Nadu.
	Participating Agencies must fulfill the following pre-requisites:	<ol style="list-style-type: none">i. The consultancy/Agency must have been in operation in India for at least 3 years. Proof of registration as a legal entity must be submitted.ii. Average annual turnover of consultants/agencies for the last three financial years should be equal to or greater than Rs. 50 lakh.iii. The Consultancy/Agency should have experience of working with minimum one assignment on subject of City Street Vending Plan or Slum Free City Plan of Action, City Development Plan, Slum Redevelopment Plan, City Sanitation Plan, Master Plan of Urban Infrastructure, House Tax Survey and survey's done of similar nature in the last five years.iv. The Consultancy/Agency must be recognized by Income Tax/GST Act.v. Registered firms/consultancies/agencies under Indian Partnership act, 1932 or registered companies under companies act 1956/2013 are only eligible to participate in this RFP. Government (Central & State) agencies may also apply if they fulfill above eligibility details.

3	Date of Issue of RFP	21.12.2022
4	Availability of RFP Document:	21.12.2022, @ 6.00 PM (download from website: http://tntenders.gov.in)
5	Last date and time for uploading of RFP by Bidders	06.01.2023, 3:00 PM Bidders may contact the Executive Officer, Gummudipoondi Town Panchayat Municipality
6	Date of opening Technical Bid	06.01.2023, 03:30 PM
7	RFP Cost	Interested bidders uploaded scan copy their proposals along with a non-refundable Demand Draft of Rs.1,000/- (Rupees One thousand only) drawn in favor of Executive Officer, Gummudipoondi Town Panchayat, towards the cost of RFP Document. No liability will be accepted for downloading the incomplete document.
8	Earnest Money Deposit (EMD)	Rs 10,000/- (Rupees Ten Thousand only) in the form of refundable Demand Draft from any Nationalized Bank in favor of "Executive Officer, Gummudipoondi Town Panchayat," payable at Chennai, to be uploaded scan copy along with the proposal.
9	For any further information Contact to	Executive Officer, Gummudipoondi Town Panchayat, Thiruvallur district.
10	Uploading of Proposal	Bidders may contact to local NIC for registration of e-tendering & applying process.
11	Address for Submission of Original DD of RFP Cost & EMD	<ul style="list-style-type: none"> i. Bidders are requested to submit their original DD of RFP Cost & EMD in the dropbox through only special messenger on or before last date at 3:00 PM. ii. Without original DD of RFP Cost & EMD proposal shall not be considered for empanelment. iii. Drop box facility will be available on working days (Monday to Friday) between 10:00am to 05:00pm. @ Gummudipoondi Town Panchayat
12	Proposals uploaded without scan copy of cost of RFP & EMD, will be rejected.	
13	<p>Executive Officer, ----- Town Panchayat, reserves the all right to accept or reject any or all proposals without incurring any obligation to inform the affected applicant/s. The proposals will be evaluated based on the information provided by the applicants and the evaluation will be done as per detailed criteria mention in RFP Document.</p> <p style="text-align: center;">Executive Officer Gummudipoondi Town Panchayat Thiruvallur District.</p>	

Contents

Sl.No.	Details
Technical Part	
1	Key dates
2	Letter of Invitation
3	Annexure A: Data Sheet
4	Instructions to Bidders
5	Annexure B: Technical Proposal Submission Forms
6	Annexure C: Terms of Reference
7	Annexure D: Financial Bid
7	Performance Security Form (Bank Guarantee)

KEY DATES

RFP TITLE:	Consultancy Services for Conduct Survey on Street Vendors, Preparation of City Street Vending Plan and Detailed Implementation Plan for Infrastructure Improvement Projects etc. under Support to Urban Street Vendors (SUSV) component of National Urban Livelihood Mission (DAY-NULM) in ULBs of Tamil Nadu
RFP NO.:	
DATE OF ISSUE:	
AVAILABILITY OF RFPDOCUMENT:	21.12.2022, 6:00 pm download from website: http://tntenders.gov.in
DATE OF PRE-BID MEETING	06.01.2023 , 11.00 PM in the O/o ----- Town Panchayat
LAST DATE AND TIME FOR UPLODING OF RFP BY BIDDER	06.01.2023, 3:00 PM Bidders may contact the Executive Officer, Gummudipoondi Town Panchayat.
Date of opening Technical Bid	06.01.2023, 3:30 PM
ADDRESS FOR SUBMISSION OF RFP COST & EMD IN ORIGINAL DD	<ol style="list-style-type: none">I. Bidders are requested to submit their original DD of RFP Cost & EMD in the drop box through only special messenger on or before last date at 3:00 PM.II. Without original DD of RFP Cost & EMD proposal shall not be considered for empanelment.III. Drop box facility will be available on working days (Monday to Friday) between 10:00 am to 05:00pm in the O/o Executive Officer, Gummudipoondi Town Panchayat

Letter of Invitation

1. Executive Officer, Gummudipoondi Town Panchayat in Tamil Nadu invites proposals to provide Consulting Services/work for Survey of Street Vendors and Preparation of City Street Vending Plan etc. of the under Support to Urban Street Vendors (SUSV) in ULBs of Tamil Nadu. Detailed Scope of Work is provided in the Terms of Reference (ToR).
2. A firm shall be selected under Least Cost Selection (LCS) method and procedures described in this RFP.
3. The RFP includes the following documents:
 - i. Letter of Invitation
 - ii. Data Sheet and Instructions to Agency, see Annexure A
 - iii. Instructions to Bidders
 - iv. Technical Proposal, for Standard Forms see Annexure B
 - v. Terms of Reference (ToR), see Annexure C
 - vi. Financial Proposal, for Standard Form see Annexure D
4. Please note that while all the information and data regarding this RFP is, to the best of the Client's knowledge, accurate within the considerations of scoping the proposed contract, the Client holds no responsibility for the accuracy of this information and it is the responsibility of the Consultant to check the validity of data included in this document.
5. Bidders are requested to upload following scan documents along with their proposals:-
 - i. Document Fee (Non-Refundable) of Rs. 1,000.00 (Rupees One Thousand only)
 - ii. Earnest Money Deposit (EMD)/ Bid Security (Refundable) of Rs. 10,000.00 (Rupees Ten thousand only)
 - iii. Copy of certificate of Incorporation/Registration Certificate
 - iv. Audited Statement of last 3 years (2019-20, 2020-21, 2021-22) to be enclosed alongwith ITR
 - v. Certificate/Work order/MOU from employer regarding experience should be furnished.
 - vi. Qualification and Experience of Team Leader & Other Key Professionals CVs.
 - vii. Financial Proposal

**Executive Officer,
Gummudipoondiown Panchayat
Thiruvallur District**

Instructions to Consultants for participation in e-Tendering

Note: Following conditions will over-rule the conditions stated in the tender documents, wherever relevant and applicable

E-Tendering:

- For participation in e-tendering, it is mandatory for prospective bidders to get registration on website <http://tntenders.gov.in>. Therefore, it is advised to all prospective bidders to get registration at the earliest.
- All tender documents can be downloaded from the website <http://tntenders.gov.in>
- If bidder is bidding first time for e tendering, then it is obligatory on the part of bidder to fulfill all formalities such as registration, obtaining Digital Signature Certificate etc. well in advance.
- Bidders are requested to visit our e-tendering website regularly for any clarifications and/or due date extension or corrigendum.
- Bidder must positively complete online e-tendering procedure at 06.01.2023. The Executive Officer shall not be responsible in any way for delay/difficulties/ inaccessibility of the downloading facility from the website for any reason whatsoever.
- The bidder who so ever is submitting the tender by his Digital Signature Certificate shall invariably upload the scanned copy of the authority letter and also submit the hard copy of the authority letter with the document fees & EMD in drop box.
- Apart from uploading e-tender on website, bidder must submit separate envelopes of RFP Document Fees (Demand Draft) of Rs. 1,000/- (Rupees One Thousand Only) and EMD (Demand Draft) of Rs. 10,000/- (Rupees Ten Thousand Only), Authority Letter to Sign on behalf of Consultant, Authority Letter for use of Digital Signature, etc in an envelope before last date of submission of online bid. The prospective bidders will upload scanned self-certified copies of requisite documents as required in e-tendering process.

Technical bid

Bidders must positively complete online e-tendering procedure at <https://tntenders.gov.in> they shall have to submit the documents as prescribed in the RFP online in the website.

Price bid

Bidder must submit the Price bid document as per the format given in RFP/available Online and uploaded as per instructions therein. Physical submission of price bid will not be considered. The price of technically qualified bidder shall be opened online at the notified date. The bidder can view the price bid opening date by logging into web-site. The financial bid will be opened only after completing technical evaluation and scoring.

- On the due date of e-tender opening, the technical bid of bidders and EMD and tender fee, will be opened first. The Executive Officer reserves the right for extension of due date of opening of technical bid.
- The Executive Officer reserves the right to accept or reject any or all tenders without assigning any reason what so ever.
- Any change/modifications/alteration in the RFP by the Bidder shall not be allowed and such tender shall be liable for rejection.
For amendment, if any, please visit <https://tntenders.gov.in> web site regularly. In

case of any bid amendment and clarification, the responsibility lies with the bidders to note the same from web site of Executive Officer or <https://tntenders.gov.in>. The Executive Officer shall have no responsibility for any delay/omission on part of the bidder.

Annexure A: Data Sheet

1	Name of the Client: The Executive Officer, Gummudipoondi Town Panchayat.
2	Title of Consulting Service/Work: Survey of Street Vendors, Preparation of City Street Vending Plan and Detailed Implementation Plan for Infrastructure Improvement Projects etc. under Support to Urban Street Vendors (SUSV) component of NULM in ULBs of Tamil Nadu
3	Method of selection: Least Cost Selection (LCS) method
4	Client Representative: Executive Officer, Gummudipoondi Town Panchayat, Thiruvallur District.
5	Cluster to be applied for Survey of Street Vendors, preparation of CSVP & DIP: Cluster list given in 10 no. point of Instructions to Bidders.
6	Date of Pre-Bid Meeting -30.12.2022 @ 11.00 AM at the O/o Gummudipoondi Town Panchayat.
7	Technical proposal should be uploaded the scan copy of original proposal and legal documents on stamp papers should be both side scanned): Yes
8	Financial Proposal to be uploaded together with Technical Proposal: Yes
9	The Agency must upload the scan copy of original all Technical and Financial proposal : Yes
10	Proposals must remain valid for 180 days after the submission date.
11	A scan copy of non-refundable RFP Cost should be uploaded with Technical Proposal: Yes RFP Cost : Interested bidders upload scan copy their proposals along with a non-refundable Demand Draft of Rs.1,000/- (Rupees One thousand only) drawn in favor of Executive Officer, ----- Town Panchayat towards the cost of RFP Document. No liability will be accepted for downloading the incomplete document.
12	A scan copy of Earnest Money Deposit (EMD) should be uploaded with Technical Proposal: Yes Earnest Money Deposit (EMD) : Rs 10,000/- (Rupees Ten Thousand only) in the form of refundable Demand Draft from any Nationalized Bank in favor of "Executive Officer, Gummudipoondi Town Panchayat payable at the location of respective Urban Local Bodies - to be uploaded scan copy along with the proposal.
13	The Agency is required to include with its proposal written confirmation of authorization to sign on behalf of the Agency : Yes

14	<p>Bidders Eligibility Criteria: Applicable</p> <ol style="list-style-type: none"> I. The consultancy/Agency must have been operation in India for at least 3 years. Proof of registration as a legal entity must be submitted. II. Average annual turnover of consultants/agencies for the last three financial years should be equal to or greater than Rs. 50 lakh. III. The Consultancy/Agency should have experience of working with minimum one assignments on subject of (City Street Vending Plan or Slum Free City Plan of Action, City Development Plan, DPR of Municipal Market, Slum Redevelopment Plan, City Sanitation Plan, Master Plan of Urban Infrastructure, House Tax Survey and survey's done of similar nature) in the last five years. IV. The Consultancy/Agency must be recognized by Income Tax/Service Tax Act. V. Registered firms/consultancies/agencies under Indian Partnership act, 1932 or registered companies under companies act 1956/2013 are only eligible to participate in this RFP. Government (Central & State) agencies may also apply if they fulfill above eligibility details.
15	<p>Proposals must be uploaded before the following date : -06.01.2023,3.00 PM</p>
16	<p>Address for Submission of Original DD of RFP Cost & EMD:</p> <ol style="list-style-type: none"> I. Bidders are requested to submit their original DD of RFP Cost & EMD in the drop boxthrough only special messenger on or before last date at 3:00 PM. II. Without original DD of RFP Cost & EMD proposal shall not be considered for empanelment. III. Drop box facility will be available on working days (Monday to Friday) between 10:00am to05:00pm in the following address, The Executive Officer, Gummudipoondi Town Panchayat
17	<p>A Performance Bond in the form of Bank Guarantee is to be submitted by the cluster wise winning Bidder upon signing of contract. Amount will be 5% of the contract value; this may be provided as 100% Bank Guarantee.</p>
18	<p>Currency for Proposals: Indian Rupee</p>
19	<p>Expected date for public opening of Financial Proposals: will be intimated by the Executive Officer, Gummudipoondi Town Panchayat to the qualified bidders.</p>
20	<p>Expected date for commencement of services/work: (within 2 days of signing the agreement)</p>
21	<p>The proposals will be evaluated based on the information provided by the applicants. The evaluation will be done as per detailed criteria mentioned in RFP Documents.</p>

Instructions to Bidders

1. Introduction

- 1.1 The Agency/Consultants are invited to upload a Technical Proposal as specified in the Data Sheet. The Proposal shall be the basis for a signed Contract with the selected Consultant.
- 1.2 The Agency/Consultants shall bear all costs associated with the preparation and submission of its Proposal and contract negotiation.
- 1.3 The Client is not bound to accept any Proposal, and reserves the right to annul the selection process at any time prior to award of Contract without thereby incurring any liability to the Consultant.

1.4 Eligibility Criteria

The bidders should satisfy the following minimum eligibility and those as specified in the Data Sheet. Only those who satisfy these criteria should submit the proposal with necessary supporting documents:

1.4.1 A Agency declared ineligible by the Government of India or Government of Tamil Nadu shall be ineligible to provide consulting services under the project.

2 Clarifications of RFP Documents

- 2.1. Agency/Consultants may request clarification of any of the RFP documents up to a specified number of days before the submission date as indicated in the Data Sheet. Any request for clarification must be sent in writing, including by standard electronic means, to the Client's Representative whose address is provided in the Data Sheet. The Client will respond by standard electronic/self means within the period specified in the Data Sheet, and will send written copies of the response (including an explanation of the query, without identifying the source of inquiry) to all Consultants who have formally indicated that they intend to submit a Proposal. Should the Client deem it necessary to amend the RFP as a result of a clarification, it shall do so following the procedure set out under Clause 2.2.
- 2.2. At any time before the upload/submission of Proposals, The Executive Officer, ----- Town Panchayat, Thiruvallur district may amend the RFP by issuing an addendum in writing, including by standard electronic means.

3. Preparations of Proposals

- 3.1 The Proposals and all related correspondences exchanged between the Agency/Consultant and the Client shall be written in the English language. Supporting documents and printed literature that are part of the Proposal may be in another language provided they are accompanied by an accurate translation of the relevant passages in English, in which case, for the purposes of interpretation of the Proposal, the translated version shall govern.
- 3.2 The Agency/Consultant shall bear all costs associated with the preparation and submission of its Proposal. The Client shall not be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

4. Instructions for uploading/submission of Proposal

4.1. These instructions should be read in conjunction with information specific to the consulting services/work contained in the Covering Letter, Data Sheet, and Instructions to Bidders for participation in Tendering and accompanying documents.

4.2. Proposals must be uploaded before the deadline specified in the Data Sheet/Key Dates. Original DD of RFP cost & EMD must be submitted to the address specified on the Data Sheet and delivered on or before the time specified in the Data Sheet.

4.3. Uploading/Submission of Proposals

4.3.1. The proposal should be as per the prescribed format as given in the RFP Document. Bidders shall upload their proposals through contacting to Local NIC for registration of e-tendering process.

4.3.2. The proposal must be uploaded before the last date and time mentioned in RFP. The Executive Officer, Gummudipoondi Town Panchayat, will not be responsible for any delay/technical error.

4.4. Format and signing of Proposals

4.4.1. All Technical & Financial Proposals shall be uploaded in specified technical & financial formats available in RFP only along with photo copy of DD for Cost of RFP & EMD.

4.4.2. Original DD of RFP cost & EMD must be submitted to the address specified on the Data Sheet and delivered on or before the time specified in the Data Sheet.

4.4.3. Without original DD of RFP Cost & EMD proposal shall not be considered for empanelment.

4.4.4. The Technical & Financial proposal shall be typed or written in indelible ink and shall be signed by a person duly authorized to sign on behalf of the Agency. This authorization shall consist of a written confirmation and shall be attached to the Technical Proposal. The name and position of each person signing the authorization must be typed or printed below the signature. All pages of the Proposal, except cover page and printed literature, shall be signed or initialed by the person signing the Proposal.

4.4.5. Any interlineations, erasures, or overwriting shall be valid only if signed or initialed by the person signing the Proposal.

4.4.6. All bids must contain original DD of RFP cost & EMD shall be sealed in an envelope. This envelope shall be sealed, and signed over the seal, and will be clearly labeled with:

4.4.6.1. Title of Consulting Services: “Consultancy Services for conduct Survey on Street Vendors, Preparation of City Street Vending Plan and Detailed Implementation Plan for Infrastructure Improvement Projects etc. under Support to Urban Street Vendors (SUSV) component of DAY-NULM in Gummudipoondi Town Panchayat of Tamil Nadu”.

4.4.6.2. RFP Number: 268/2022/A1

3. Date of submission of original DD of RFP cost & EMD: 06.01.2023

5. Name & Address of the Agency:

4.5. Technical Proposal (see Annexure B)

The Technical Proposal shall contain the following:

- a. Covering Letter (**Format 1**);
- b. Legal Constitution & Number of Years of Existence; (**use Format 2**);
- c. Financial Standing (Annual Turnover) of agency; (**use Format 3**);
- d. Project detail sheets outlining previous experience of the firm in similar types of assignments completed during the last five years (in prescribed format), (**use Format 4**);
- e. CVs of personnel to work on this project (in the CV please include name of staff, nationality of staff, profession/designation of staff, proposed position in the team, whether employee of the firm, number of years with the firm, key qualifications, education, experience and languages known), restricted to maximum of two (2) pages per CV (**use Format 5**);
- f. List of proposed expert team and summary of CV particulars relevant to the project subject to maximum of two (2) pages (**use Format 6**);
- g. Matters not appropriate in any other section. This includes: written confirmation authorizing the signatory of the Proposal to commit the Consultant;

4.6. No mention of your commercial response should be made anywhere in the Technical Proposal, unless specified in the Data Sheet; non-confirmation will result in automatic disqualification of the Consultant's Proposal.

4.7. Financial Proposal (See Annexure D)

The Financial Proposal shall be submitted strictly as per **Format 7** given in **Annexure D**.

4.8. Submission Instructions

4.8.1. Agency/Consultants are expected to carefully review the contract provisions attached in the RFP for preparation of their Proposals.

4.8.2. The Agency/Consultant shall submit Proposals using the appropriate submission sheets provided in Annexure B & C. These forms must be completed without any alteration to their format, and no substitutes will be accepted. All fields shall be completed with the information requested.

4.9. Proposal Validity

4.9.1. Proposals shall remain valid for the period specified in the Data Sheet commencing with the deadline for submission of Proposal as prescribed by the Client.

4.9.2. A Proposal valid for a shorter period shall be considered nonresponsive and will be rejected by the Client.

4.9.3. In exceptional circumstances, prior to the expiration of the proposal validity period, the Client may request Agency/Consultants to extend the period of validity of their Proposals. The request and the responses shall be made in writing. A Agency/Consultant may refuse the request. A Consultant granting the request shall not be required or permitted to modify its Proposal.

4.9.4. During the Proposal validity period, Agency/Consultants shall maintain the availability of experts nominated in the Proposal. The Client will make its best effort to complete negotiations within this period.

5. Evaluation of Technical Proposals

5.1 Criteria for Evaluation of Technical Proposals

5.1.1 Technical proposal of all the Applicants will be evaluated based on Agency experience.

5.1.2 Technical proposals of all the Applicants will be evaluated based on minimum qualifying technical eligibility criteria system. Evaluation of the proposals will be done by the evaluation committee on the following parameters mentioned below:

Sl. No.	Criteria of evaluation of technical proposal	Maximum Marks	Marks to be awarded
	1. Number of years of existence in Consultancy/Agency (The consultancy/Agency must have its operation in India for at least 3years. Proof of registration as a legal entity must be submitted.) Fill Form-2	20	
a)	>3 to 5 years		10
b)	>5 to 10 years		15
c)	more than 10 years		20
	2. Average audited annual turnover of last 3 financial years (Average annual turnover of consultants/agencies for the last three financial years should be equal to or greater than Rs. 50 lakh. Please provide certified copies of Audited Financial Statements of the organization/agency for over the last three Financial Years.) Fill Form-3	20	
a)	>50 lakh to 1 crore		10
b)	>1 crore to 1.5 crore		15
c)	>1.5 crore		20
	3. Previous Experience of Proposer Bidder- The Consultancy/Agency should have experience of working with minimum one assignments on subject of (City Street Vending Plan or Slum Free City Plan of Action, City Development Plan, DPR of Municipal Market, Slum Redevelopment Plan, City Sanitation Plan, Master Plan/DPR of Urban Infrastructure, House Tex Survey and survey's done of similar nature) in the last five years. Fill Form-4	30	
a)	1 similar assignments		22
b)	2 similar assignments		27
c)	3 similar assignments to >3 similar assignments		30
	4. Qualification and Experience of Team Leader & Other Key Professionals Fill Form-5 & 6	30	
a)	Team Leader/ Urban Development Specialist (minimum 10 years working experience)	5	
	10 years - 12 years		3
	>12 years		5
b)	MIS expert (minimum 05 years working experience)	5	

Sl. No.	Criteria of evaluation of technical proposal	Maximum Marks	Marks to be awarded
	5 years - 7 years		3
	>7 years		5
c)	Social Development Specialist (minimum 05 years working experience)	5	
	5 years - 7 years		3
	>7 years		5
d)	GIS Expert (minimum 05 years working experience)	5	
	5 years - 7 years		3
	>7 years		5
e)	Project Engineer/Infrastructure Specialist (minimum 05 years working experience)	5	
	5 years - 7 years		3
	>7 years		5
f)	Capacity Building /Training/Site Coordinator (minimum 05 years working experience)	5	
	5 years - 7 years		3
	>7 years		5
	TOTAL	100 marks	

5.1.3 The bidders, whose proposal secures the minimum qualifying technical score of **60 marks** during the technical evaluation stage, will be eligible for empanelment by Corporation/Municipality/Town Panchayat. The bidders are directed to furnish the required information on the prescribed format as mentioned in the RFP. Any deviation to the above instruction, results in outright rejection of the proposal.

5.1.4 Proposed Evaluation Committee

Sl. No.	Members	Designation
1	Executive Officer	Chairperson
2	Assistant/ Junior Engineer	Member
3	Junior Assistant	Member
4	Sanitary Supervisor	Member

5.2 Evaluation of Technical Proposals

5.2.1 The eligibility criteria will be first evaluated as defined in Notice Inviting Request for Proposals for each bidder. Detailed technical evaluation will be taken up in respect of only those bidders, who meet with the prescribed minimum qualifying technical eligibility criteria.

5.2.2 Executive Officer will constitute an Evaluation Committee for evaluation of Proposals received.

- 5.2.3 The evaluation committee evaluates the Technical Proposals on the basis of Proposal's responsiveness to the TOR using the evaluation criteria system specified in the RFP. A Proposal shall be rejected if it does not achieve the minimum qualifying technical eligibility criteria.
- 5.2.4 A Technical Proposal may not be considered for evaluation in any of the following cases. if:
- I. the Agency/Consultant who that uploaded the Proposal failed to make a proper statement to that effect in the cover letter ; or
 - II. the Agency/Consultant who that uploaded the Proposal was found not to be legally incorporated or established in India; or
 - III. the Technical Proposal was uploaded in the wrong format;
- 5.2.5 After the technical evaluation is completed, Executive Officer shall notify consultants whose Proposals do not meet the minimum qualifying technical eligibility criteria or the consultants whose Technical Proposals were considered non-responsive to the RFP requirements, indicating that their Financial Proposals will not be downloaded from e-tender website & stands automatically rejected. Executive Officer notify, in writing to the consultants whose Technical Proposals qualify minimum qualifying technical eligibility criteria, indicating the date, time, and location for opening of Financial Proposals.(Consultants' attendance at the opening of Financial Proposals is optional).

5.3 Public Opening and Evaluation of Financial Proposals

5.3.1 Public Opening of Financial Proposals –

- 5.3.1.1 At the public opening of Financial Proposals, Consultant representatives who choose to attend will sign an Attendance Sheet.
- 5.3.1.2 The qualified of each Technical Proposal that meets the minimum qualifying technical eligibility criteria will be read out aloud.
- 5.3.1.3 Each Financial Proposal will be checked to confirm that it has remained sealed and unopened.
- 5.3.1.4 Executive Officer, representative will open the financial proposal of only qualified technical Proposal. Such representative will read out aloud the name of the Agency/Consultant and the total price shown in the Consultant's Financial Proposal. This information will be recorded in writing by the Client's representative. The price quoted by agencies shall be ranked as L1, L2, and L3 etc.

5.4 Evaluation of Financial Proposals

- 5.4.1 Financial proposals shall be opened publicly and read out; and the lowest priced bidder can be invited for contract negotiations. Executive Officer, the right to award/ the assignment to the bidder quoting lowest price.
- 5.4.2 Agency/Consultants' attendance at the opening of Financial Proposals is optional.
- 5.4.3 The evaluation committee will review the detailed content of each Financial Proposal. During the review of Financial Proposals, the Committee and representatives of Executive Officer will not be permitted to seek clarification or additional information from any Agency/Consultant, who has submitted a Financial Proposal. Financial Proposals will be reviewed to ensure

- i. to see, if all items of the corresponding Financial Proposal are priced, and correct any arithmetical errors.
- ii. computational errors, if there are errors these will be corrected;

6 Award of Procurement Services

- 6.1 Executive Officer will issue Letter of Intent (LoI) in favor of bidder who has offered lowest price. A Letter of Award (the “LoA”) shall be issued, in duplicate, by Executive Officer to the Selected Agency and the Selected Agency shall, within 7 (seven) days of the receipt of the LoA, sign and return the duplicate copy of the LoA in acknowledgement thereof.

7 Execution of Agreement

- 7.1 After acknowledgement of the LoA as aforesaid, the selected applicant shall execute the agreement within the period of 15 days from the date of issuance of LoA. The Agreement will be executed separately for all cities as specified in different clusters in the RFP.

8 Property Data

- 8.1 All documents and other information provided by the office of Executive Officer or submitted by the applicant to Gummudipoondi Town Panchayat, shall remain or become the property of Executive Officer, Gummudipoondi Town Panchayat Tamil Nadu. All information collected, analyzed, processed or in whatever manner provided by the agency to Executive Officer in relation to the Consultancy shall be the property of Gummudipoondi Town Panchayat

9 Settlement of Disputes

9.1 Amicable Settlement

- 9.1.1 The Parties shall use their best efforts to settle amicably all disputes arising out of or in connection with this Agreement or the interpretation thereof.

9.2 Dispute Settlement

- 9.2.1 Any dispute between the parties as to matters arising pursuant to this Agreement, which cannot be settled amicably within thirty (30) days after receipt by one Party of the other Party’s request for such amicable settlement, may be submitted by either Party for settlement. If the dispute(s) is not resolved amicably then it shall be referred to arbitration and shall be dealt as per the provisions of the Arbitration Conciliation Act 1996. For all purposes, the Civil Court of concerned Urban Local Body, shall have jurisdiction only in exclusion to any other jurisdiction specified under any other Act.
- 9.2.2 The place of Arbitration shall be at concerned Urban Local Body only.

Annexure B : Technical Proposal Submission Forms

Format 1: Covering Letter

[Location, Date]

To: (Name and address of
Client)

Dear Sir

We, the undersigned, offer to provide the Consulting Services for [Insert title of assignment] in accordance with your Request for Proposal dated [Insert Date] and our Proposal. We are hereby uploading our Proposal, which includes this Technical & Financial Proposal.

We hereby declare that we have read the Instructions to Consultants included in the RFP, and abide by the same, and specifically to conditions mentioned in Section 1.5. [In case of any declaration, reference to concerned document attached must be made].

We hereby declare that all the information and statements made in this Proposal are true and accept that any misleading information contained in it may lead to our disqualification.

We confirm that all personnel named in the tender will be available to undertake the services.

We undertake, if our Proposal is accepted, to initiate the Consulting Services/work related to the assignment not later than the date indicated in the Data Sheet.

We understand you are not bound to accept any Proposal you receive.

Yours faithfully,

Authorized Signature [In full and
initials]: Name and Title of Signatory:

Name of

Firm:

Address:

Format 2 : Legal Constitution & Number of Years of Existence

Organization Name:	
1. Status / Constitution of the Organization :	
2. Name of Registering Authority :	
3. Registration No.:	
4. Date of Registration:	
5. Place of Registration:	

For and on behalf of:

(Agency Seal)

Signature :

Name :

Designation :

(Authorized Representative and Signatory)

Note: Please provide copy of the registration certificate from the appropriate Registering Authority.

Format 3 : Financial Standing (Annual Turnover)

Certificate from the Statutory Auditor regarding the Total turnover of the organization is Rs. 50.00

lakh for the last 3 financial year ending of month 31st march 2022. Based on its books of accounts and other published information authenticated by it, this is to certify that (Name of the Bidder) had, over the last three Financial Years, a Total turnover of the organization is Rs.-- Lakhs as per year-wise details noted below:

Financial Year ending 31st March	Total Turnover (In Rs. Lakhs)
2019-20:	
2020-21:	
2021-22:	
Total	

Name of the audit firm/ Chartered Accountant:

Seal of the audit firm:

(Signature, name and designation and registration Number of the

Chartered accountant) Date:

Note :

Please provide certified copies of Audited Financial Statements of the organization/agency for over the last three Financial Years.

Format 4 : Project Detail Sheet

(Please fill separate assignment wise)

Assignment name:	Approx. value of the contract (in current Rs):
State & City name:	
Name of Client:	
Address of Client:	
Start date (month/year):	
Completion date (month/year):	
Name of Senior Staff (Project Director/Coordinator, Team Leader) involved from your firm and functions performed indicated whether regular full-time employees of your firm or part- time/independent:	
Narrative description of Project in brief:	
Description of actual services provided by your firm in the assignment:	

Authorized Signatory [In full initials and Seal]: _____

Name of the Organisation: _____

Note :

Please provide self-attested copies of Work orders or Assignment agreement/MoA/MoU (clearly mention assignment name, year and agency name).

Format 5 : Curriculum Vitae (CV) for Proposed Experts

Proposed Position..... [Only one candidate shall benominated for each position] (Please fill separate format 5 for proposed all 6 experts)

NAME :

DATE OF BIRTH :

NATIONALITY :

EDUCATION : [year] [name of institution and degree]

MEMBERSHIP OF PROFESSIONAL ASSOCIATIONS:

COUNTRIES OF WORK:

EXPERIENCE:

LANGUAGES:

PROFESSIONAL BACKGROUND:

[Description]

EMPLOYMENT RECORD:

[Year starting with present position][Employer]

PROFESSIONAL EXPERIENCE:

[Month and year
start to finish]

[Name of project
and client]

[Descriptive paragraph of 4-5 sentences on each assignment, position held, responsibilitiesundertaken and achievements attained.]

.....

Certification:

I, the undersigned, certify to the best of my knowledge and belief that:

- (i) This CV correctly describes my qualifications and experience;
- (ii) In the absence of medical incapacity I will undertake this assignment for the duration and in terms of the inputs specified for me in the Technical Bid provided team mobilization takes place within the validity of this Bid or any agreed extension thereof.

I understand that any willful misstatement herein may lead to my disqualification or dismissal, if engaged.

[Signature of expert or authorized representative]

[Name of

Expert/ Authorized

signatory] Date:

Place:

Format 6 : Expert Team and Summary of CV Information

Full Name	Position Assigned	Task Assigned	Employment Status with Firm (full-time, or other)	Education / Degree (Year / Institution)	No. of years of relevant project experience

Authorized Signatory [In full initials and Seal]: _____
 Name of the Organization: _____

Annexure C: Terms of Reference

1 Project Background

Street vending is not only a source of self-employment to the poor in cities and towns but also a means to provide “affordable” as well as “convenient” services to a majority of the urban population. With this background, the aim of this exercise is to support ULB for Survey of Street Vendors, providing ID card, Certificate of vending and preparation of City Street Vending Plans for Infrastructure improvement projects. The brief description of the tasks to be undertaken in this project is listed as below:

2 Survey & Identification of Street Vendors

The first and foremost task is to identify and profile the street vendors. Street vendors in Urban Local Body have to be identified and estimated and numbered at ground level for Biometric process. Vendors need to be classified under three major categories:

Stationary: Those who carry out vending on a regular basis at a specific location, e.g. those occupying space on the pavements or other public places and/or private areas either open/covered (with implicit or explicit consent) of the authorities, and operating on unauthorized rights

Peripatetic/wandering: Those who carry out vending on foot and sell their goods and services and include those who carry baskets on their head/slung on their shoulders and those who sell their goods on pushcarts

Mobile: Those who move from place to place vending their goods or services on own vehicles like bicycle or mobile units on wheels, motorized and manually driven, as well as in moving buses, local trains etc.

While categorizing the street vendor based on the above, care may be taken to ensure that the unique characteristic that differentiates a street vendor from other types of vendors, i.e., that they complete their transactions by the end of the day or part of the day thereof, following which they will wrap up their wares and remove them from the spot till the next time of vending.

During the identification period, wide publicity of the event will be taken up in the ULB through banners and mike announcement to ensure that those members not covered by the enumerator during the field canvassing of questionnaires can physically come to the ULBs and get registered.

Once the vendor list is finalized, the following tasks have to be undertaken:

1. Identification of areas where street vendors have been profiled which may be classified as restriction-free, restricted and prohibited vending zones based on set criteria. These criteria may be determined in advance by the ULB in accordance with the broad framework given by the government in the National Street Vending Policy 2009, the Street Vendors’ (Protection of Livelihood and Regulation of Street Vending) Act 2014 and the Tamil Nadu Street Vendors (Protection of Livelihood and

Regulation of Street Vending) Rules, 2015.

2. Identification of existing natural and emerging markets for considering the possibility of developing them into regular markets and vending zones in a PPP mode for the vendors.
3. Identification of vending zones operating on time-sharing basis as well as weekend market zones.
4. Work out the holding capacity of the vending zones identified
5. Work out procedure of allotment of spaces for vendors' markets for regular as well as vending on time-sharing basis including the period of validity of the allotment of spaces for the vendors.
6. The survey shall be conducted in zone wise, wardwise or market wise in the form prescribed in the rules and all the data shall be stored digitally.

3 GIS Base Mapping and Surveys

GIS mapping has to be undertaken at two levels namely City level mapping and vendor level mapping.

City Level Mapping

The geo-referenced base map of the city shall serve as a foundation for preparing Street Vending Plan where all other thematic maps may be overlaid for spatial analysis. Thus, it shall aid Planners in preparing Vendor Plan. City level GIS mapping has to be done with the help of latest satellite imagery.

The following layers have to be created in city level mapping:

1. Town Panchayat ward boundaries
2. Vendors/vending zones will be captured using GPS equipment
3. All water bodies, viz., Stream, creeks, tanks, etc
4. Roads with classification as Arterial /Sub arterial /Slum roads etc
5. Railroads, Other landmarks such as temples, mosques, church etc.

Vendor Location Level Mapping

The delineation of vendor zonal boundaries has to be done with the full involvement of the vendors and its association, if any. The delineation of boundary will be done in GIS with the help of GPS coordinates captured for all the vendors.

This will be based on the division of the zones for restriction-free vending, as well as for vending on restricted basis and areas where vending is prohibited. This activity will take into account existing norms, if any, in the City level.

Capturing Photo and biometric identity of Street vendors

The following steps have to be followed for capturing photo and biometric identity of the vendors:

1. Developing and implementation of user interface to capture photo and biometric identity data
2. Installation or deployment of user interface software in laptops /computers to capture Photo and biometric identity data

3. Store photo and biometric data into database in appropriate format
4. Check and validate stored photo and biometric data.

Preparing Certificates of Vending & ID cards for Street vendors

Each vendor surveyed has to be given Certificate of Vending & photo ID cards with QR and Barcode and the steps followed are listed as below:

- (1) The street Vendor smart ID card should be linked with the Street vendor data in the server for 5 years, until the expiry of the ID cards.**
- (2) The organization/Agency should keep the street vendor data in the server for 5 year until the expiry of the ID cards.**

Such identity card and the certificates of vending shall be given to the street vendors after approval and in the manner prescribed by the ULBs.

Preparing MIS Software

A data base of all street vendors will be maintained by the ULB. So, Consultant will have to prepare software which helps ULB to maintain all records of vendors in future also. As vendors are mobile, the software should be able to track (based on either present/permanent address or any other criteria) whether the vendor has already been covered and issued an Identity Card. For such purpose, software has to be developed for monitoring after implementation of the street vending Plan to monitor the entire allotment, registration and the whole above process.

Vendor Census Survey

Consultant has to conduct of survey for identification and enlisting of street vendor and it has to be carried out with trained enumerators in a digital. The survey should be conducted on a whole city basis. Alternatively, the Consultant may also choose to complete the survey in a phased manner, covering one area (ward/ zone/ specified part of ULB) at a time. In this case, the area identified should be sufficiently large to accommodate mobility of vendors within the area. The survey must cover all street vendors in the area being surveyed. Consultant has to develop methodology for conducting the survey. At a minimum, the survey must include Name, Name of parents, Permanent Address, Present Address, Identity proof (EPIC card, Driving licence, etc) Aadhar number, contact number, Place of vending, Type of vending activity, Time/Duration of engagement as a vendor, details of family members, if identified as beneficiary/poor for any of the government schemes like Food Security Act, TPDS, SJSRY, PMSVANidhi, NULM etc.,

During the survey, the original documents pertaining to present/permanent address proof, especially in the case of migratory population may also be verified so that the Identity Cards issued to the surveyed street vendors can act as sufficient documentation for opening of their bank accounts, getting loans from banks, accessing social security benefits, etc.

Every street vendor to whom the certificate of vending has been issued shall be given an identity card in the prescribed format.

A data base of all registered street vendors will be maintained for 5 years until the expiry of the ID cards. Since the vendors are mobile, the software should be able to track (based on either present/permanent address or any other criteria) whether the vendor has already been covered and issued an Identity Card.

Preparing de-duplication software

In order to avoid duplication, consultants have to develop de-duplication software and the steps have to be followed are as listed below:

1. Developing and Implementation of de-duplication software to verify captured biometric data.
2. Generate a report for duplicated (bulk) biometric data
3. Allow duplication verification process while capturing biometric data at the later stage.

Linkages with Aadhar Number

All details regarding street vendors surveyed shall be linked with their Aadhar number positively. If any vendor is not having Aadhar number, the consultant shall facilitate in enrolment of Aadhar.

5. Preparation of City Street Vending Plan

- (1) The consultant has to prepare city Street vending plan as per the provisions of the Street Vendors (Protection of livelihood and Regulation of Street Vending) Act, 2014 the Tamil Nadu Street Vendors (Protection of livelihood and Regulation of Street Vending) Schemes and Rules, 2015
- (2) The plan shall be prepared to promote the vocation of street vendors covering the matters contained in the First Schedule of the Act 2014.
- (3) The Street Vending Plan will also take into account the natural markets where sellers and buyers naturally congregate for the sale and purchase of products and services. The Plan will be developed after consultations with Street Vendor's representatives and other relevant stakeholders.
- (4) While preparing the Street Vending Plan, the consultant shall coordinate with the city police, traffic police, planning authority and other local agencies should also devise and promote vendor friendly policies, solutions and strategies to accommodate and facilitate street vending in a manner that is conducive to street vendors and the public at large. This may include policies for traffic management and regulation on market days or at certain times of the day, arrangements for lighting, water, sanitation and waste disposal in street vendor market areas. The ULB may coordinate with planning authorities to develop pro-vending norms and stipulation of vending spaces in new or refurbished roads, markets, office and residential complexes and other public spaces and public infrastructure. This will ensure greater acceptability of Street Vending Plans among the stakeholders.
- (5) The consultant should make every effort to minimize disruption

to existing markets while developing the city street vending plan. Accordingly, the plan may be developed in such a manner that no relocation or eviction of street vendors takes place. Relocation of street vendors, if required, must be based on consultation with the affected vendors. Based on the survey findings, the City Street Vending plan may also include a digitized or non-digitized map of vending activities, vending trades and existing markets at ward or zone level.

- (6) **Management Information System** - Street vending Plan has to suggest methods of Monitoring system using MIS software. For such purpose, software has to be developed for monitoring after implementation of the street vending Plan to monitor the entire allotment, registration and the whole above process. This MIS software has to be developed in consultation with the ULB.
- (7) The plan for street vending shall be put up to the ULB for approval.
- (8) **The street Vendor smart ID card should be linked with the Street vendor data in the server for 5 years, until the expiry of the ID cards.**
- (9) **The organization/Agency should keep the street vendor data in the server for 5 year until the expiry of the ID cards.**

6. Outputs and Deliverables

The following outputs are expected to be delivered in stages,

Sr. no.	Deliverable	Copies	Due date
1	Conduct of Survey for Identification and enlisting of Street Vendors	2 set of hard copies & 2 set of soft copies.	7.7.22
2	Bio-metric survey, capturing photographs, Preparation of Vendors Smart Identity Cards linked with street vendor data in the server through a Barcode , linkage with Aadhar no. of the vendors and GIS mapping of the existing Vendors.	2 set of hard copies, along with all details & 2 set of soft copies	Mid of August 2022
3	Draft City Street Vending Plan submission to ULB	2 hard copies & 2 set of soft copies	
4	Final City Street Vending Plan submission for approval of TVC & ULB	3 hard copies & 3 set of soft copies	

Above given time schedule shall be strictly adhered to. In case of any delay Executive Officer may consider time extension on the merits otherwise a penalty for delay at the rate of 0.25% of total payment per week shall be levied.

7. Experts and Inputs

Sr. No.	Expert Title	Qualifications and Skills	Experience
1	Team Leader/ Urban Development Specialist	Degree or equivalent in planning/engineering/economics / other relevant disciplines • Sound knowledge of urban development issues.	Sector experience of more than 10 yrs and experience of project management of similar projects of at least 5 years
2	MIS expert	• Degree in Computer Science/MCA • Expertise in statistical analysis and software development/ MIS applications	At least 5 years experience
3	Social Development Specialist	• Degree or equivalent in social development discipline • Sound understanding on issues of Street Vendors	At least 5 years working experience with urban poor and community development
4	GIS expert	• Degree or equivalent in Geo- informatics • Knowledge and experience in GIS mapping	At least 5 years experience
5	Project Engineer/ Infrastructure Specialist	• Degree in Civil Engineering • Sound knowledge of municipal services network, design norms, contracting	At least 5 years experience in Project engineering.
6	Capacity Building /Training/Site Coordinator	• Degree in Urban Planning / Social science or equivalent • Good understanding of surveys and experience in data collation and analysis • Good communication and networking skills	5 years experience of working on urban projects.

The persons whose CVs are proposed in the bid shall not be allowed to change. In case of any urgency, the ULB may consider request of the bidder.

8 Working arrangements

Management and counterpart staff -

The assignment will be delivered by the Executive Officer of ULB. ULB officials will ensure the support of government officials, parastatal agencies wherever necessary.

Items to be provided by the Client

ULBs will:

- Designate an "Officer-in charge" responsible for management and coordination of consultants.
- Support in constitution of Town Vending Committee.

- c. Nominate officers from relevant sections of the agency to participate in the process of stakeholder consultation and ID card, Certificate of vending ,Street Vending Plan, DIP preparation etc.
- d. Provide the Consultant with existing maps (as available with it) and required data of ULBs and service delivery.
- e. Provide the Consultant with necessary authorization to procure information from line department.

Consultant will be responsible to:

- a. Arrange its own office space and equipment, surveys
- b. Arrange for all transportation and travelling required
- c. Arrange its own translations, communication, data processing, and printing equipment and necessary stationeries
- d. Work closely with the officer-In charge.

9.Payment Schedule:

All payments shall be made at the Directorate of Municipal Administration after verification and completion report by the Executive Officer of Municipality.

Sl. No.	Deliverable	Percentage of payment
1	Conduct of Survey for Identification and enlisting of Street Vendors, Bio-metric survey, capturing photographs,	40% of the total fees
2	Preparation of Vendors Smart Registration Certificates & Identity Cards linked with the street vendor data in the server through a barcode, linkage with Aadhar no. of the vendors and GIS mapping of the existing Vendors.	30% of the total fees
3	Draft City Street Vending Plan submission to ULB.)	10% of the total fees
4	Final City Street Vending Plan submission	10% of the total fees
5.	Submission of Detailed Implementation Plan	10% of the total fees

Annexure-D

Financial Response Document Formats:

FORMAT - 1: Financial Proposal Submission Form

[To be provided in separate envelope]

[On the Applicant's Letter head]

Ref:

Date:

To:

The Executive Officer,
----- Town Panchayat,
Thiruvallur district.

Subject: Financial Proposal for **“Selection of Consultant for Preparing Street Vending Plan for the ULBs in Tamil Nadu”**

Sir,

We, the undersigned, offer to provide the consultancy services for Preparing Street Vending Plan for ----- Town Panchayat in accordance with your Terms of Reference and Request for Proposal (RfP) & its addendum and our Technical Proposal.

Our Financial Proposal for the said consulting services is Rs._____ [Insert amount in figures and words], exclusive of GST. We also understand that, in the case of discrepancy between figures and words, the lower of the two shall be considered.

Our Financial Proposal shall be binding upon us.

We understand that the Authority is not bound to accept any Proposal that the Authority receives.

Thank You

Sincerely

Authorised signature:

Name and Title:

Name of the Application:

FORMAT-7

S No.	Activity	No. of. Vendors (Estimate)	Cost per Vendor	Amount in Figures (INR)
(1)	Survey of Street Vendors (pro-rata basis includes all activities mentioned in Annexure-C of RfP)	1500		
	TOTAL (Item 1)			
(2)	Consultancy Personnel Cost			
No.	Position	Remuneratio Rate per Staff month (INR)	No. of. Staff per Months	Amount in Figures (INR)
2.1	Team Leader/ Urban Development Specialist			
2.2	Software Expert			
2.3	Social Development Specialist			
2.4	GIS Expert			
2.5	Project Engineer/ Infrastructure Specialist			
2.6	Capacity Building/ Training/ On Site Coordinator			
	TOTAL (Item 2)			
	GRAND TOTAL (Item 1 + Item 2)			
	Total Amount in Words:			
Note: All figures quoted should be inclusive of GST charges				

Form - 1

Performance Security Form (Bank Guarantee)

In consideration of the Governor of Tamil Nadu (hereinafter called "The Government") having agreed to exempt _____ (hereinafter called "The said Consultant") from the demand, under the terms and conditions of an Agreement dated _____ made between _____ and for _____ (hereinafter called the "The said Agreement") of security deposit for the due fulfillments by the said Consultant(s) of the terms and conditions contained in the said Agreement, on production of a Bank Guarantee for

Rs. _____ (Rupees _____ only), we, _____ (hereinafter referred to as "The Bank") at the request of (indicate the name of the bank) (Consultant(s) do hereby undertake to pay to the Government an amount not exceeding Rs. _____ against any loss or damage caused to or suffered or would be caused to or suffered by the Government by reason of any breach by the said Consultant

(s) of any of the terms and conditions contained in the said Agreement

2. We do hereby undertake to pay the (indicate the name of the Bank) amounts demur payable under this Guarantee without any demur merely on a demand from the Government stating that the amount claimed is due by way of loss or damages caused to or would be caused to or suffered by the Government by reason of any breach by the said Consultant(s) of any of the terms or conditions contained in the said Agreement or by reason of the Consultant(s) failure to perform the said Agreement. Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this Guarantee. However, our liability under this Guarantee shall be restricted to an amount not exceeding Rs. _____

3. We undertake to pay to the Government any money so demanded not withstanding any dispute or disputes raised by the Consultant(s) in any suit or proceeding pending before any Court or Tribunal relating thereto our liability under this present being absolute and unequivocal. The payment so made by us under this Bond shall be valid discharge of our liability for payment there under the Consultant(s) shall have no claim against us for making such payment.

4 We _____ further agree that the guarantee (indicate the name of Bank) herein contained shall remain in full force and effect during the period that would be taken for the performance of the said Agreement and that it shall continue to be enforceable till all the dues of the Government under or by virtue of the said Agreement have been fully paid and its claims satisfied or discharged or till _____ (Office/Department), Ministry of _____ certified that the terms and conditions of the said Agreement have been fully and properly carried out by the said Consultant(s) and accordingly discharges the Guarantee. Unless a demand or claim under this Guarantee is made on us in writing on or before the _____, we shall be discharged from all liability under this Guarantee thereafter.

5. We _____ further agree with the Government

(indicate the name of Bank) the Government that the Government shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and conditions of the said Agreement or to extent time of performance by the said Consultant(s) from time-to-time any of the powers exercisable by the Government against the said Consultant(s) and to forbear or enforce any of terms and conditions relating to the said Agreement and we shall not be relieved from our liability by reason of any such variation or extension being granted to the said Consultant(s) or for any forbearance, act or omission on the part of the Government or any indulgence by the Government to the said Consultant(s) or by any such matter or thing whatsoever which under the law relating to sureties would but for this provision have effect of so relieving us.

6. This Guarantee will not be discharged due to the change in the constitution of the Bank or the Consultant(s).
7. We _____, lastly undertake not to revoke (indicate the name of Bank) this Guarantee during its currency except with the previous consent of the Government in writing, Dated the _____ day of 2018 for _____(Indicated the name of Bank)

Note 1:- The stamp papers of appropriate value shall be purchased in the name of bank that issue the”: Bank Guarantee”

—

Note 2:-The Bank Guarantee will be accepted which is issued by any Indian Nationalized Bank or Private sector banks.