

TA-9844 IND: Supporting Education and Skills Development Facility - Meghalaya ECD Project - State Resource Centre for Developing Child Consultant (53277-001)Date Published: **20-Dec-2022** Deadline of Submitting EOI: **26-Dec-2022 11:59 PM Manila local time**[Back](#)[Express Interest](#)✔ **TIP** If interested in this assignment, click the "Express Interest" button to get started.[Profile](#) [Terms of Reference](#) [Cost Estimate](#)**Terms of Reference (Individual Consultant)**Expertise **Public Policy Analysis**
Expertise Group **Health & Medicine**Consultant Source **National**
TOR Keywords **Public Policy Analysis****Objective and Purpose of the Assignment**

The Government of Meghalaya has requested Asian Development Bank (ADB) for a loan to finance the proposed Early Childhood Development (ECD) Project. The project will strengthen access to quality childcare in Meghalaya for children 0-6 years of age to improve child growth and development outcomes.

Scope of Work

The Government of Meghalaya has recently launched a pioneering Early Childhood Development Mission to transform the landscape of early childhood development in the state. As part of this mission, the state is planning to establish the State Resource Centre for Developing Child as a technical resource agency to guide and support all ECD-related activities in the state. Meghalaya Early Childhood Development Mission Society (MECDMS) needs a consultant to build and strengthen the State Resource Center for Developing Child.

Detailed Tasks and/or Expected Output

The tasks of the consultant will include (but not limited to) the following:

Developing ECD Guidelines & Training Plans

- Lead a team of programme managers to develop ECD strategy for the Meghalaya, which should include guidelines for implementing the ECD Mission
- Coordinate with the COO of MECDMS to develop training plan and roll out plan for the ECD Mission
- Facilitate strategy & adaptation meetings with state leadership, nodal departments & other stakeholders, to make adaptations to the project plan as needed.
- Lead development of communication material for different stakeholders

Project Implementation

- Work with the Office of Development Commissioner and Nodal Departments to outline different work streams of the ECD Mission and develop project milestones
- Facilitate meetings and coordination of the respective department(s) and other implementers to address implementation hurdles, engage in quick course correction, and make sure that all work streams are on track.

Manage Partnerships

- Develop and mediate partnerships with external stakeholders such as aid agencies, research organizations and civil society organizations to support and strengthen the ECD Mission
- Work with ADB to ensure smooth implementation of the ECD Mission
- Coordinate with the evaluation team for baseline assessment and phased roll out plan.

Minimum Qualification Requirements

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- The consultant should have at least 5 years of experience in early childhood development or related fields, including demonstrated experience in strategic planning and management. Experience in working within or in partnership with government agencies will be highly regarded
- The consultant should preferably have prior training and experience in adaptive management frameworks such as Problem-Driven Iterative Adaptation and Adaptive Leadership
- The consultant should have strong communication and facilitation skills and should be comfortable with spreadsheets and presentation software. Experience with data analysis is a plus.
- Education: (S)he must hold a post graduate degree preferably in public administration, public health, education, development studies or related fields from a reputed institution

Minimum General Experience **5 Years**Minimum Specific Experience (relevant to assignment) **5 Years**

Regional/Country Experience Required Desired Not Required

Deliverables

Details	Name	Type	Estimated Submission Date
+ Show	First Progress Report	Report	15-Mar-2023
+ Show	Second Progress Report	Report	15-Jul-2023

Schedule and Places of Assignment (chronological and inclusive of travel)

Schedule Type Continuous Intermittent
Max. Working Days/Week Home Office **5** Field **6**

City and Country	Working Days	Estimated Start Date	Estimated End Date	Other Details (use if place selected is Others)
Home Office, Other	90	09-Jan-2023	31-May-2023	
Shillong, India	30	01-Jun-2023	31-Jul-2023	
Total	120			

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