



प्रयागराज
स्मार्ट सिटी



Smart City
MISSION TRANSFORM-NATION

Request for Proposals (RFP)

For

**Providing Heritage consultancy services for
Selection of Architectural Conservation Firm /
Architect for Conservation and Restoration,
Technical Inputs and Site Supervision Services
for
Mayo Memorial Hall Prayagraj**

RFP No. 586/PSCL/2022-23 Date. 14.11.2022

Invited By:-

**Chief Executive Officer,
Prayagraj Smart City Limited,
Prayagraj, Uttar Pradesh**

Disclaimer

This Request for Proposals (RFP) for Providing Heritage consultancy services for Selection of Architectural Conservation Firm / Architect for Conservation and Restoration, Technical Inputs and Site Supervision Services for Mayo Memorial Hall Prayagraj, Uttar Pradesh. The purpose of RFP is to provide the bidders with information to assist in the formulation of their response.

While all efforts have been made to ensure the accuracy of the information contained in this EoI document, this document does not contain all the information required by the bidder. The bidders are encouraged to conduct their own independent assessment, investigations, and analysis; check the reliability, accuracy, and completeness of the information at their end, and obtain independent advice from relevant sources as required, before submission of their response. Prayagraj Smart City and any of its employees or advisors shall incur no liability under any law, statute, rules, or regulations as to the accuracy or completeness of the RFP document.

The Prayagraj Smart City reserves the right to change any or all conditions/ information set in this RFP document by way of revision, deletion, updating, or annulment through the issuance of an appropriate addendum as the Prayagraj Smart City may deem fit without assigning any reason thereof.

The Prayagraj Smart City reserves the right to accept or reject any or all applications without giving any reasons thereof. The Prayagraj Smart City will not entertain or be liable for any claim for costs and expenses in relation to the preparation of the applications to be submitted in terms of this RFP document.

Proposals will consist of and be evaluated as a Technical Bid and Financial Bid. Please note that this bid document is not actual award of the contract/work order. The bidders may download the RFP document from website of <https://etender.up.nic.in>

Request for Proposals (RFP) for Providing Heritage consultancy services for Selection of Architectural Conservation Firm / Architect for Conservation and Restoration, Technical Inputs and Site Supervision Services for Mayo Memorial Hall Prayagraj, Uttar Pradesh.

Proposal in the form of BIDs are requested for the item(s) in complete accordance with the documents to be uploaded as per following guidelines.

1. Bidder shall submit their bids as per the dates mentioned in NIT.
2. Submit Bid Security and non-refundable bid processing fees in a separate sealed envelope super scribed with the bid document number to Prayagraj Smart City office on or before due date.
3. Bids complete in all respects should be uploaded on or before the BID DUE DATE.
4. Services offered should be strictly as per requirements mentioned in this Bid document. Please spell out any unavoidable deviations, Clause/Article-wise in your bid under the heading Deviations.
5. After due date, the bidder will not be able to make any subsequent price changes, whether resulting or arising out of any technical/commercial clarifications sought regarding the bid, even if any deviation or exclusion may be specifically stated in the bid. However, Prayagraj Smart City reserves the right to seek revised financial offer.
6. Bidder shall quote the prices of services as mentioned valid for 180 days from last date of online bid submission.

Request for Proposals (RFP) for Providing Heritage consultancy services for Selection of Architectural Conservation Firm / Architect for Conservation and Restoration, Technical Inputs and Site Supervision Services for Mayo Memorial Hall Prayagraj, Uttar Pradesh.

1. DATA SHEET

Applicants can download the EoI document from the website <https://etender.up.nic.in/nicgep/app> and submit their response on eProcurement System Government of Uttar Pradesh in the English language.

The key dates and information for the Project are as below:



NOTICE INVITING TENDER



Prayagraj Smart City Limited (PSCL) 1 st Floor, P-Square Mall, Near Civil Line Bus Stand, Prayagraj- 211001 Uttar Pradesh.		
NIT No: 586 /PSCL/2022-23	Date: 14/11/2022	
Prayagraj Smart City invites online tender for "Providing Heritage consultancy services for Selection of Architectural Conservation Firm / Architect for Conservation and Restoration, Technical Inputs and Site Supervision Services for Mayo Memorial Hall Prayagraj, Uttar Pradesh"		
i.	Mode of Bid Submission	e-tendering https://etender.up.nic.in
ii.	Type of Tender	National Competitive Bidding (NCB) system
iii.	EMD/Bid Security	Rs. 1.03 Lakhs (Rupees One Lakhs Three Thousand only) (Refundable)
iv.	Bid processing Fee	Rs. 5,900/- (inclusive of GST @ 18%) (non-refundable)
v.	Date / Time of Publication of Tender on e-Procurement portal	17-11-2022 (Thursday) at 5.00 P.M onwards
vi.	Date of Pre-bid meeting & Venue	Pre-bid meeting through video conferencing will be held on 24.11.2022 (Thursday) from 15:00 hrs. Link to participate is: https://meet.google.com/xxs-qbpi-qas
vii.	Last Date to Submit Pre-Bid Queries	Bidders shall have to post queries by email to missionmanager.ascl@gmail.com on or before 26.11.2022 (Saturday) till 17:00 hrs.
viii.	Last Date / Time for On-line Bid Submission	12-12-2022 (Monday) at 3.30 P.M
ix.	Last Date / Time for Submission of Tender Fee & EMD etc., in hard copy	12-12-2022 (Monday) at 4.00 P.M EMD and Bid processing fees in form of demand draft/banker's cheque/pay order should be submitted in sealed envelope / online on or before 12-12-2022 (Monday) upto 4.00 P.M in favour of "Chief Executive Officer, Prayagraj Smart City Limited, 1st floor, P-Square Mall, Civil Lines, Prayagraj"
x.	Bank details for submission of EMD and Bid processing fees (if paid electronically)	Name of the Bank: STATE BANK OF INDIA Account No. 40872526124 IFSC CODE: SBIN0018245 In favour of "Chief Executive Officer, Prayagraj Smart City Limited, 1st floor, P-Square Mall, Civil Lines, Prayagraj"
xi.	Date of Bid Opening (Technical Bid)	12-12-2022 (Monday) at 4.30 P.M
xii.	Bid Submission	Only online submission of bids are accepted
xiii.	Contact Details for the queries (if any)	Mission Manager (Tech), Prayagraj Smart City Limited (PSCL) Email ID: missionmanager.ascl@gmail.com Mobile No. 9839016663

Note: Only e-Tenders shall be accepted. Further details are available on U.P Government e-Procurement website <https://etender.up.nic.in>

(Sanjeev Kumar Sinha)
Mission Manager (Technical)

[to be uploaded only]

1.1 Submission of Bids

- The document submitted online will be considered for evaluation.
- Bidder has to pay full amount of EMD and Tender Fees in the form of D. D. in favour of Chief Executive Officer, Prayagraj Smart City Limited. The D. D. issued by Nationalized Bank having validity period three months is acceptable by Department.
- Agencies registered with MSME Udyam certificate shall be considered for exemption of EMD and Tender Fees.
- Financial bids must be submitted online only on <https://etender.up.nic.in>
- Technical Bids will be opened through online mode on Google hangout sharing the screen in the presence of Bidders' or their representatives on the specified date and time, for which link will be shared through mail.
- The Prayagraj Smart City reserves the right to update, amend and supplement the information given in this document at its sole discretion before the last date and time of submission of responses.
- Prayagraj Smart City reserves the right to reject any bid without assigning any reason.
 - **IF BIDDER FAILS TO PROVIDE AS DESCRIBE ABOVE, THE BID WILL BE REJECTED.**

2. INTRODUCTION

Mayo Memorial and Town Hall (commonly Mayo Hall) is a large meeting hall in Prayagraj, situated near the Thornhill Mayne Memorial, having a 180 feet high tower . The interior of this memorial hall was ornamented with designs by Professor Gamble of the South Kensington Museum, London. Mayo Memorial Hall was designed by Richard Roskell Bayne and was completed in 1879. The hall was meant for public meetings, balls and receptions in commemoration of the assassinated Viceroy Mayo.

At present, the premise is currently used as a sports complex for both indoor and outdoor sports. National level sports are organized in the campus sometimes. However, the condition of this renowned historical attraction needs conservation, restoration and rejuvenation.

Therefore, the Prayagraj Smart City has decided to engage reputed Conservation Firms, which are capable of impart consultancy on Heritage conservation (herein called as 'bidders') practicing in India or abroad for Providing Heritage conservation consultancy services for Selection of Heritage Conservation Firm for Conservation and Restoration, Technical Inputs and Site Supervision Services

2.1 Objective of the RFP

The broad objectives of this Request For Proposal are as follows: -

- To shortlist eligible bidders working in Heritage conservation of the public/Private buildings.
- To formulate scope of services for the conservation and restoration of the Mayo Hall Building.
- To derive a timeline for the completion of the project.
- To ascertain a tentative cost required for conservation and restoration of the Mayo Hall building based on similar projects done by the firms.

2.2 Scope of Work & General Terms

The scope of work mentioned herein is overall & based on the actual requirement for the scope of activities to be conducted by the Consultant.

The broad scope of this assignment will be:

- The Consultant should provide **Detail project report (DPR)** for each allotted work.
- The Consultant should provide proper holistic design.
- Preparation of architectural drawing/details as per archeological departments and conservation guidelines.
- Discussions with Client on the above proposals & arriving at a final proposal incorporating comments if provided.
- The Consultant shall also be required to provide structural and MEP design.

- The Consultant shall prepare detail estimates for repairs, rehabilitation & restoration with detail specifications considering approved R & B department/CPWD/INTACH SOR for SOR items and for non-SOR items based on rate analysis considering basic rates of material and labor as per SOR.
- Periodic Site inspection & certify the work as per the approved drawings, designs & specifications and provide inspection report to state office and Consultant shall submit the inspection note for the same.
- To carry out supervision during repairs, rehabilitation & restoration work under progress
- The Consultant shall prepare site inspection report after completion of the construction, repair and restoration work and provide a completion certificate for the work.
- Joint Venture/consortium between firms is not allowed.
- Consultancy Firm should have completed at least three years.
- Bidder should not be under the declaration of being blacklisted by any Central/State Government/PSUs for corrupt or fraudulent practices as on date of Bid Submission.

2.3 QCBS (Quality Cost Based System) Evaluation

The Selection Criteria of the Executing Agency will be based upon 'The evaluation will be QCBS (Quality Cost Based System) Evaluation', following the points which are elaborated as follows.

- A. Technical Submission
- B. Technical Scrutiny
- C. Presentations and
- D. Final Submission

Note- The aim of this marking system is to qualify the Consultancy agency on the basis of the Presentation criteria listed out. It is mandatory for the Consultant/ Consultant's to qualify with at least 70 marks out of 100 points in order to be liable for qualification.

3. ELIGIBILITY CRITERIA

3.1 Work Experience and Technical Evaluation

- The bidder must be a Conservation Architect / consulting firm working in Architectural Consulting in the field of heritage Conservation and restoration having qualified Conservation Architects, Structural Engineers, Conservation Engineer, Archaeologists/ Historian, Fire and Safety Engineer working in the field of conservation and restoration of buildings or Conservation Architect with a team of Conservation Architect having more than 10 years of experience and registered with Council of Architecture, New Delhi, involved in rendering architectural and engineering design services for conservation of buildings/monuments.
- The bidder should have experience of working in the field of conservation and restoration of architectural heritage structures of at least three heritage structures.
- Work experience with Traditional materials and treatment such as lime, stone, bricks, natural additives and timber.
- The bidder must furnish Valid Council of Architecture membership certificate of their Principal and other.
- The bidder must furnish plans/drawings/photographs and salient features of all the similar major works handled by them along with cost, time-period, and name & address of the clients etc.
- Should have an experience of preparing Detailed Project Report (DPR), Documentation and Research of Heritage monuments/ structures.
- Should have Empanelment with any State Heritage Society under Government body/ Autonomous body with CPWD or any State PWD.

Similar Works:

Similar nature works means consultancy for restoration, conservation of Heritage buildings and monuments ,Government/Semi-Government offices etc.

3.2 Staff

- The bidder should have at least 10 nos. of staff in their organizational structure / associates comprising of qualified conservation architects/ architects, engineers, specialists like conservation engineer/s, structural engineer, archaeologist/historian, fire and safety engineer etc., other technical officers and staff to designing work to execute the work of such nature and magnitude. Mentioned below are the required minimum staff a bidder should have in his/ her team at the time of submission;

Sr. No.	Title	Experience	Qualification
1.	Conservation Architect	10 years; Experience of working in Restoration/ Conservation Projects/ Historic/ Heritage Sites.	M. Arch / M.Sc. from recognized Universities in India or abroad in Conservation/ Restoration studies
2.	Conservation Engineer	30 years; Experience of working in Restoration/ Conservation Projects/Historic Sites.	B.E /B. Tech (Civil Engineer)
4.	Billing Civil Engineer	30 years; Experience of working in Restoration/Conservation Projects/Historic Sites.	B.E /B. Tech (Civil Engineer)
3.	Structural Engineer	10 years; Experience of working in Restoration/ Conservation Projects/ Historic Sites.	M.Tech (Structural Engineering)
4.	Site Executing Civil Engineer	Atleast Three 2 to 5 years; Experience of working in Restoration/Conservation Projects/Historic Sites.	B.E /B. Tech (Civil Engineer)
5.	Conservation Architect	Atleast Three with 2 to 5 years; Experience of working in Restoration/ Conservation Projects/Historic Sites.	M. Arch / M.Sc. from recognized Universities in India or abroad in Conservation/ Restoration studies.
6.	Architect	Atleast Three	B.Arch from recognized Universities in India or abroad in Architecture.
7.	Electrical Engineer	5 years; Experience of working in Restoration/ Conservation Projects/ Historic Sites.	B.E /B. Tech (Electrical)
8.	Fire and Safety Engineer	5 years; Experience of working in Restoration/ Conservation Projects/ Civil projects	B.E /B. Tech (Fire and Safety)
9.	Archaeologists / Historian	1 year; Experience of working in Documentation, Research and site Excavation.	M.A. Archaeology.

3.3 Annual Turnover and Financial Evaluation

- The bidder should have average annual financial turn over (gross) of Rs. 35 Lakhs on consultancy works during the immediate last three audited financial years. Year in which no turnover is shown would also be considered for working out the average.

Sr. No.	Project Worth within last Three years (Financial)
1.	Atleast One Heritage Consultancy work for Restoration/ Conservation Projects/ Historic Sites of heritage monuments / structures or similar works of project cost Rs. 10 Crore.
2.	Atleast Two Heritage Consultancy work for Restoration/ Conservation Projects/ Historic Sites of heritage monuments / structures or similar works of project cost Rs. 4 Crore each
3.	Atleast Three Heritage Consultancy work for Restoration/ Conservation Projects/ Historic Sites of heritage monuments / structures or similar works of project cost Rs. 3 Crore.

3.3 Technical Presentation

All the bidders who participate in the RFP would be called for a Presentation in front of tender committee formed by Prayagraj Smart City Limited. Date and time of presentation shall to communicated to all the participating bidders. The committee shall evaluate the presentation based on the following criteria:

- Past project experience and similar works handled by the bidder
- Understanding of the project scope and timeline
- Tentative cost of the project from the bidder's understanding of the project and deliverables

3.4 Technical Bid Evaluation Criteria

#	Evaluation Criteria	Max Marks
A	Bidder's Company Profile	10
B	Bidder's Project Experience	40
C	Bidder's Proposed Manpower	20
D	Project Presentation	30
Technical Score		100

Sr. No	Technical Evaluation Criteria	Technical Evaluation Parameter	Max Marks	Document Required
A	Bidder's Company Profile			
1	Average annual sales turnover generated from services related to Restoration/ Conservation Projects/ Historic Sites of heritage monuments / structures or similar works during the last three financial years i.e., FY 2020-21, 2019-20 and 2018-19 (as per the last published Balance sheets) in India should be Rs 35 Lakhs	At least 01 project of Rs. 10 Cr: 5 marks At least 02 project of Rs. 4 Cr: 3 marks At least 03 project of Rs. 3 Cr: 2 marks Less than Rs. 3.00 Cr.: 0 marks	05	a. Certificate from the statutory auditor / Independent Chartered Accountant b. Extracts from the audited balance sheet and profit & loss
2	The Bidder should have certifications, which should be valid on the date of bid submission for implementation / development	Between 03 to 05 certificates: 5 marks 02 certificates: 3 marks 0 certificates: 0 Marks	05	Copy of Valid Certificate
B	Bidder's Project Experience			
3	The bidder must be a Conservation Architect working in Architectural Consulting in the field of heritage Conservation and restoration having qualified Conservation Architects, Structural Engineers, Conservation Engineer, Archaeologists / Historian, Fire and Safety Engineer working in the field of conservation and restoration of buildings or Conservation Architect with a team of Conservation Architect having more than 10 years of experience and registered with Council of Architecture, New Delhi, involved in rendering architectural and engineering design services for conservation of buildings / monuments		15	a. References along with requisite Contract/WO. b. The references should indicate client name, scope of work, project start date and date of completion. c. Certificate from the client on successful implementation and operation of the project.

Sr. No	Technical Evaluation Criteria	Technical Evaluation Parameter	Max Marks	Document Required
4	The bidder should have experience of working in the field of conservation and restoration of architectural heritage structures which are more than 100 years old	3 projects: 7.5 marks 2 projects: 5 marks 1 project: 2.5 marks Else 0 Additional 2.5 marks shall be awarded in case the bidder has submitted experience of Traditional materials and treatment such as lime, stone, bricks, natural additives and timber	10	a. References along with requisite Contract/WO. b. The references should indicate client name, scope of work, project start date and date of completion. c. Certificate from the client on successful implementation and operation of the project.
5	The bidder should have an experience of preparing Detailed Progress Report (DPR), Documentation and Research of Heritage monuments/ structures	3 projects: 7.5 marks 2 projects: 5 marks 1 project: 2.5 marks Else 0 Additional 2.5 marks shall be awarded in case the bidder has an experience of conducting / should have conducted Geo reference ortho map image (Photogrammetric), 3D point cloud files, AutoCAD Map in their project	10	
6	The bidder should have experience of working with any State Directorate of Museums and State Archaeology		05	
C Bidder's Proposed Manpower				
7	Conservation Architect (01 nos)	a) M. Arch / M.Sc. from recognized Universities in India or abroad in Conservation/ Restoration studies b) Experience: 10 years in Restoration/ Conservation Projects/ Historic/ Heritage Sites c) No. of projects: 05	03	

Sr. No	Technical Evaluation Criteria	Technical Evaluation Parameter	Max Marks	Document Required
8	Conservation Engineer (01 nos)	a) B.E / B. Tech (Civil Engineer) b) Experience: 30 years in Restoration/ Conservation Projects/ Historic Sites c) No. of projects: 08	02	
9	Billing Civil Engineer (01 nos)	a) B.E / B. Tech (Civil Engineer) b) Experience: 30 years in Restoration/ Conservation Projects/ Historic Sites. c) No. of projects: 08	02	
10	Structural Engineer (01 nos)	a) M. Tech (Structural Engineering) b) Experience: 10 years in Restoration/ Conservation Projects/ Historic Sites. c) No. of projects: 05	02	
11	Site Executing Civil Engineer (01 nos)	a) B.E / B. Tech (Civil Engineer) b) Experience: 2 to 5 years in Restoration/ Conservation Projects/ Historic Sites. c) No of projects: 03	02	
12	Conservation Architect (01 nos)	a) M. Arch / M.Sc. from recognized Universities in India or abroad in Conservation/ Restoration studies. b) Experience: 2 to 5 years in Restoration/ Conservation Projects/ Historic Sites. c) No. of projects: 03	02	
13	Architect (01 nos)	a) B. Arch from recognized Universities in India or abroad in Architecture. b) Experience: 02 years c) No. of projects: 02	02	
14	Electrical Engineer (01 nos)	a) B.E / B. Tech (Electrical) b) Experience: 05 years in Restoration/ Conservation Projects / Historic Sites c) No. of projects: 03	02	
15	Fire and Safety Engineer (01 nos)	a) B.E / B. Tech (Fire and Safety) b) Experience: 5 years in Restoration / Conservation Projects / Civil projects c) No. of projects: 03	02	
16	Archaeologists / Historian (01 nos)	a) M.A. Archaeology b) Experience: 1 year in Documentation, Research and site Excavation c) No. of projects: 01	01	

Sr. No	Technical Evaluation Criteria	Technical Evaluation Parameter	Max Marks
D	Project Presentation		
17	Technical Presentation		
17.1	Past project experience and similar works handled by the bidder		15
17.2	Understanding of the project scope and timeline		10
17.3	Tentative cost of the project from the bidder's understanding of the project and deliverables		05
TOTAL MARKS			100

3.5 Opening of Bids

Bids received within the prescribed closing date and time will be opened on the e-procurement platform, on the date, time and at the address mentioned in the RFP Documents.

- i. Technical bid of only those Bidders shall be opened who meet the Pre-Qualification requirements.
- ii. Price Bid of only those Bidders shall be opened who obtain minimum 70 marks in the overall technical evaluation with minimum of 50% in each of Technical Eligibility Criteria.
- iii. In case, none of the Bidder achieves the minimum technical qualifying marks, the Technical Evaluation Committee may revise the minimum qualification marks in the interest of this RFP finalization. Evaluation Committee's decision in this regard shall be final and binding on the Bidder.

Note - Those bidders who score more than 70/100 marks would be shortlisted.

4 Broad Scope of Work

4.1 General

The scope of services includes Documentation and Research, measured drawing for the appropriate conservation by conservation, restoration of the Mayo Memorial Hall building in compliance with the accepted national and international conservation ethics and rules/principles. Beautification of the surrounding areas of the monument to enhance the character of the heritage building. Archival study and collection of required data(if any) from Archeology or concerning departments, Preparation of careful dismantling for reuse unsafe area, if required including sorting of usable and salvageable material in coordination with PSCL (if essential) , preparation of detailed estimates of quantities and costs, item rate tenders, tender documents for tendering by prospective contractors giving necessary guidance and explaining the drawings to the executing agency.

4.2 The Bidder's scope of work

The Consultancy service shall include preparation of DPR, Planning for renovation, designing & detailing of architectural, Structural, Electrical and allied services, etc.

Allied fields of the consultancy shall include the following –

- i. Taking PSCLs instructions and preparation of design brief.
- ii. Site evaluation, analysis, and impact of existing and/or proposed development on its immediate environs.
- iii. Design and site development drawings.

The Consultant is required to prepare full DPR of conservation, restoration, and rehabilitation of the building as per the field requirements.

The Consultant's Basic Services shall consist of the works identified above for restoration & conservation ensuring the compliance of rules of archeology dept. as per the schedule of services given as under.

The Consultant shall, after taking instructions from the PSCL, render the following services:

Scope of Work in Detail

- 1) The DPR is expected to include the following:
 - a) Executive summary;
 - b) A detailed description of the Heritage building and its site including a description of its surroundings, approach, entry, gates, parking, etc.;
 - c) Detailed account of history and development of the Heritage building;
 - d) Cultural significance of the property or statement of cultural significance;

- e) Site survey to evaluate the existing condition of the building and the complex.
 - i) Detailed site plan of the Heritage Building and on CAD (.dwg or similarly compatible other format(s).
 - ii) Project documentation- photo documentation (detailed photographs covering all rooms, cells, walls, ceiling, and floor features), supported by detailed drawings of the site & surroundings.
 - iii) existing landscape and horticulture features
 - iv) Electrical services system
 - v) Old drainage system
 - vi) Public amenities and facilities, including other amenities
 - vii) Threats to the building
 - viii) Spatial planning
 - ix) Building architecture features including stain glass and Sculptures
 - x) Building materials and construction
 - xi) Signage
 - f) A detailed report on the present state of conservation and previous repairs, if any, with detailed study and evaluation, including condition assessment, history of repairs, etc.; (A Feasibility Study report has been prepared by Project Management Consultant of PSCL which should also be used)
 - g) Identification and analysis of issues concerning the property-Management Issues, Use Issues, Developmental pressures & human interventions, Environmental pressures, Infrastructure issues, Risk factors (natural & human induced risk factors), etc.;
 - h) Structural Stability Report for the building
 - i) Conservation approach;
 - j) Possible adaptable re-use of the building/monument/site for amenities, lighting, heating, air conditioning, toilets, fire fighting, etc;
 - k) Proposal for site improvement, site planning, improving visitor facilities (including but not limited to toilets, kiosks, information/ticketing centre, etc.), café interpretation centre etc
 - l) Specifications for materials & processes to be adopted for Conservation, preservation, protection and development;
 - m) Phasing and time Lines
 - n) Any other aspect required necessary for completing the DPRs.
- 2) Co-ordinate with the Director, Engineers, Experts, and designated officers/officials regarding the DPR contents during preparation of report;
 - 3) Preparation of detailed estimates, cost and specification details, with reference to all the issues related to the project;
 - 4) Preparation of detailed estimates incorporating conservation, preservation, protection, any other interventions, architectural/landscape development plans,

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detailed working drawings (include plans, sections, elevations and other features details), structural designs, services design (electrical, plumbing and sanitary), lighting design, premises/street furniture design, plantation design, etc., and preparing Bills of Quantities (BOQs.) for the proposed restoration/conservation/preservation /protection/interventions, etc.

5) Preparing the tenders documents, RFP as per the scope of work mentioned above, help PSCL in selection of contractor for works implementation,

6) Evaluation of works undertaken by Contractor, supervise work of the contractors daily (through a qualified architect/engineer managing site work for quality control) ensuring implementation is based on the drawings and specification in approved DPR, submitting fortnightly progress reports during the execution period. The Consultant shall also submit a Quality Assurance Certificate to this effect.

7) Ensuring timely execution/implementation of works in accordance with the Approved /established specifications for timely utilisation of funds.

8) Preparation of Completion Report and obtaining approval of work completion certificate from Owner.

Payment terms

- i) Rs 1.00 Lakhs shall be paid within 7 working days of submission of Inception report. The same will be adjusted in the last payment.
- ii) 05% of the total fee shall be paid after submission & approval of the Draft DPR.
- iii) 15% of the total fee shall be paid after submission & approval of the final DPR.
- iv) 10% of the total fee shall be paid after submission of Detailed BOQS, tender documents and Boarding of Executing Agency.
- v) 20% of the total fee shall be paid after completion of 25% of the work at site.
- vi) 20% of the total fee shall be paid after completion of 50% of the work at site.
- vii) 10% of the total fee shall be paid after completion of 75% of the work at site.
- viii) 20% Balance of the total amount shall be paid after completion of 100% of the work at site.

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5 Document Submission Checklist

Following is the document checklist to be submitted by the bidder at the time of submission of RFP

Sr. No.	Title	Form
1	Covering Letter	Form 1
2	General Information	Form 2
3	Financial Information	Form 3
4	Bidders past project experience	Form 4
5	Bidders Similar project experience	Form 5
6	CoA Certificate of the principal architect	Copy to be attached

6 Formats for Submission

Form 1: Covering letter

To:
Chief Executive Officer,
Pyaragraj Smart City Limited
Prayagraj

Dear Sir/ Madam,

We, the undersigned, offer to provide the services in accordance with your Expression of Interest (EoI) for Selection of Architectural Conservation Firm for Conservation and Restoration, Technical Inputs and Site Supervision Services for Mayo Memorial Hall Prayagraj, Uttar Pradesh. We are hereby submitting our technical response, which includes all information sought under the EOI dated.

We hereby declare that all the information and statements made in this Response are true and accept that any misinterpretation contained in it may lead to our disqualification.

We understand you are not bound to accept any response you receive.

Yours sincerely,

Authorized Signature (In full and initials)

Name and Title of Signatory:

Name of Firm:

Address:

Phone Number:

*On Letterhead of the Firm

Form 2: GENERAL INFORMATION

1. Details of the Bidder

- Name of Bidder:
- Address:
- Telephone No. (with code):
- Contact person:
- Name and Designation:
- Address, Telephone No. and Email address:

2. Type of Entity:

3. Date of incorporation with documentary evidence (or equivalent certificate):

4. Registration detail of the entity with documentary evidence (or equivalent certificate):

5. Brief description of the entity, organization structure and business.

*On letterhead of the Bidder

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Form 3: Financial Turnover

Please provide financial details about the Bidder along with necessary supporting documents. Annual reports for the last three (3) years must be attached to the response. Along with this, the Bidder must provide financial information in the following format:

Year	Annual Turnover
2018-19	
2019-20	
2020-21	

Duly certified by CA with stamp

On Behalf of (Name of the Bidder)

Signature of the Authorized Person Name:
Designation:

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Form 4: Bidder's Past project experience summary

Sr. No.	Name of the Project	Name of the Client	Location of the Project	Duration	Type of Engagement / Work	Project Amount
1						
2						
3						
4						
5						

- No fee is offered for the Expressions of Interest phase
- All Expressions of Interest will remain confidential.
- Please do provide a concept/s at this stage.

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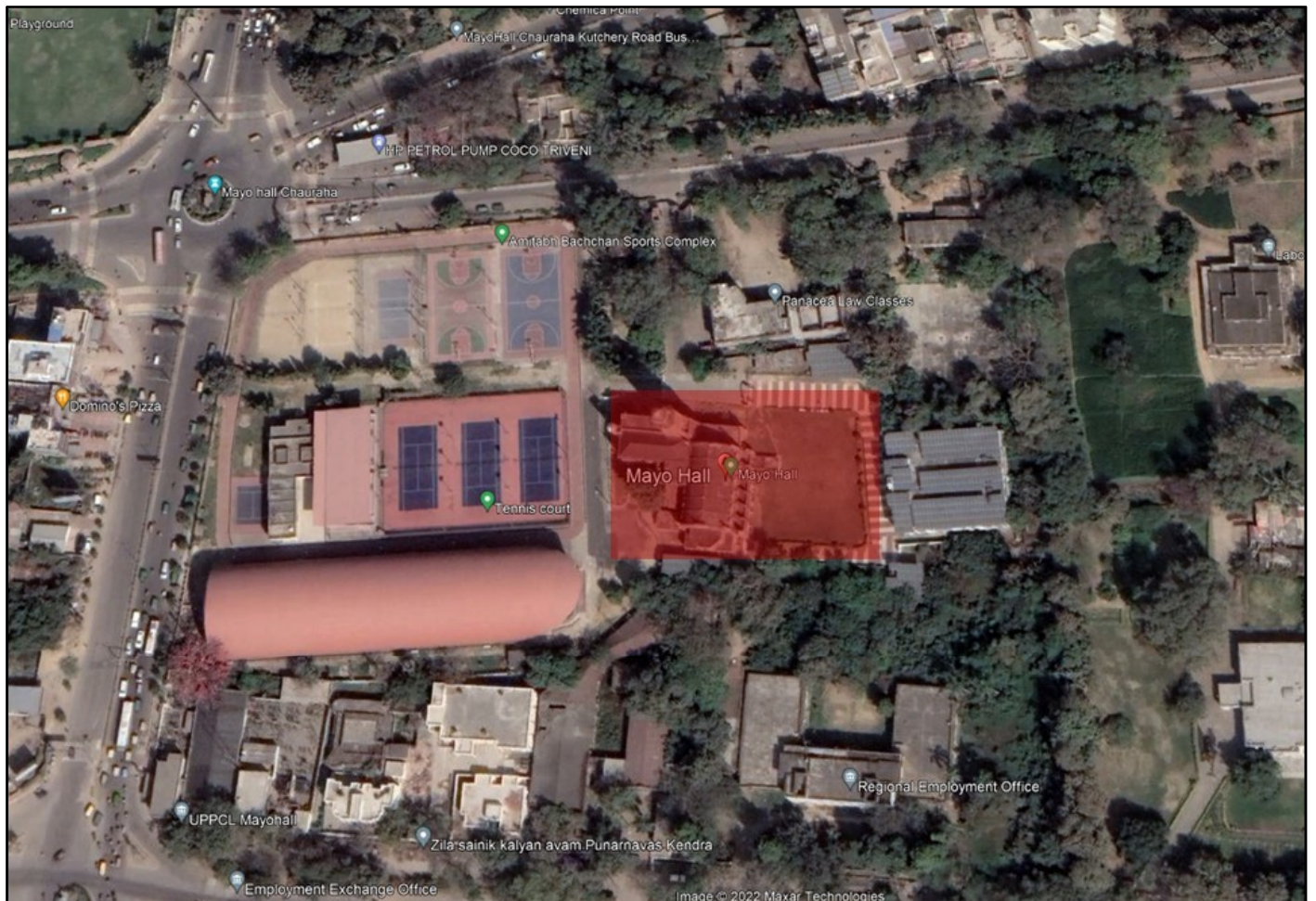
Form 5: Bidder's Similar project experience

Sr. No.	Name of the Project	Name of the Client	Location of the Project	Duration	Type of Engagement / Work	Project Amount
1						
2						
3						
4						
5						

- No fee is offered for the Expressions of Interest phase
- All Expressions of Interest will remain confidential.
- Please do provide a concept/s at this stage.

Request for Proposals (RFP) for Providing Heritage consultancy services for Selection of Architectural Conservation Firm / Architect for Conservation and Restoration, Technical Inputs and Site Supervision Services for Mayo Memorial Hall Prayagraj, Uttar Pradesh.

Appendix A – Location of Mayo Memorial Hall



Request for Proposals (RFP) for Providing Heritage consultancy services for Selection of Architectural Conservation Firm / Architect for Conservation and Restoration, Technical Inputs and Site Supervision Services for Mayo Memorial Hall Prayagraj, Uttar Pradesh.

Appendix B: Photographs of the Building



Request for Proposals (RFP) for Providing Heritage consultancy services for Selection of Architectural Conservation Firm / Architect for Conservation and Restoration, Technical Inputs and Site Supervision Services for Mayo Memorial Hall Prayagraj, Uttar Pradesh.

Appendix B: Photographs of the Building



A Mascaron in Sandstone inside a circular arch



A Rose Window



Patterned Terrazzo Flooring



Pointed Arch in brick with Key stone in Sandstone



Painted Vaulted Arched Ceiling